

**Agenda for a Regular Meeting of the  
Finance Committee of the Common Council of the City of Hudson**  
Monday, March 25, 2019  
6:30 p.m.  
Council Chambers of City Hall, 505 Third Street

1. Call to Order
2. Discussion and Possible Action on Minutes from March 11, 2019
3. Discussion and Possible Action on Claims from March 25, 2019
4. Discussion and Possible Action on Regular Operators Licenses
5. Discussion and Possible Action on Temporary Beer/Wine license for the Hudson Hockey Association for an event on April 5-7, 2019
6. Discussion and Possible Action on Letter of Engagement with SEH for St. Croix Street Sanitary Sewer Extension.
7. Discussion and Possible Action on purchase and installation of two sets of Crosswalk Warning Systems on Hanley Road at O'Neil Road and Heritage Boulevard
8. Discussion and Possible Action on process to be utilized for City Administrator recruitment
9. Items for Future Agendas
10. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star 3-22-2019

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to *State ex. Rel. Badke v. Greendale Village Board*, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON, WISCONSIN  
MONDAY, MARCH 11, 2019

UNAPPROVED

Meeting called to order by Mayor O'Connor at 6:15 pm.

PRESENT: Mayor Rich O'Connor. Alderpersons Bill Alms, Joyce Hall, and Randy Morrisette II.

ABSENT: None

OTHERS PRESENT: Cathy Munkittrick, Devin Willi, Sarah Atkins Hoggatt, Jim Webber, Mike Johnson, Mike Mroz, Jennifer Rogers, Geoff Willems, Glen Hartman, Liz Moline, David Gray others.

MINUTES: MOTION by Morrisette, second by Alms, to approve the Regular Meeting Minutes of February 25, 2019. Ayes (4). MOTION CARRIED.

CLAIMS: MOTION by Morrisette, second by Hall, to recommend the payment of the following claims:

		<b>A/P Amounts</b>	<b>P/R Amounts</b>	<b>Totals</b>
100	General	459,216.76	146,071.59	605,288.35
225	Impact Collection	-1,648.42	0.00	-1,648.42
	Park Dedication			
280	Fees	2,083.00	0.00	2,083.00
290	Police Donations	57.96	0.00	57.96
310	Debt Service	137,622.51	0.00	137,622.51
450	Capital Projects	2,246.27	0.00	2,246.27
	2019 & 2020 Cap			
452	Projects	62,477.36	0.00	62,477.36
620	Parking	2,354.02	256.41	2,610.43
630	Ambulance	4,701.26	20,887.13	25,588.39
640	Storm Sewer	237.45	80.41	317.86
	<b>Totals</b>	<b>669,348.17</b>	<b>167,295.54</b>	<b>836,643.71</b>

Ayes (4). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by Hall, second by Alms to recommend approval of three Regular Operator License applications submitted by Lindsay Brinkman, Caroline Gurnoe and Tyler Mork for the license period of March 12, 2019 ending June 30, 2020., contingent on payment of any outstanding debt owed to the City and successful completion of the background check. Ayes (4). MOTION CARRIED.

TEMPORARY BEER/WINE LICENSE: MOTION by Morrisette, second by Hall to recommend approve the Temporary Beer/Wine License application submitted by St. Patrick Parish for the St. Patrick School Gala scheduled for May 4, 2019. Ayes (4). MOTION CARRIED.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON, WISCONSIN  
MONDAY, MARCH 11, 2019

FIRE CONTRACTS: MOTION by Alms, second by Morrisette to recommend approval of the fire contracts between the City of Hudson and the Town of Hudson, Village of North Hudson and the Town of Troy. Ayes (4). MOTION CARRIED.

WINDOW REPLACEMENT: MOTION by Morrisette second by Hall, to recommend accepting the bid proposal of Braden Construction in the amount of \$243,950, for the City Hall Second Floor window replacement project, utilizing capital project funding as discussed. Ayes (4). MOTION CARRIED.

PART-TIME PATROL OFFICER: MOTION by Alms, second by Hall, to recommend approval of the hiring of Elias Schindel as a part-time officer for the City of Hudson. Ayes (4). MOTION CARRIED.

CLOSED SESSION MOTION by Alms, second by Hall, to enter into closed session at 6:41 p.m. pursuant to 19.85(1)(c) considering employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to review Finance Director applications. Roll call vote. Ayes (4). MOTION CARRIED.

RECONVENE IN OPEN SESSION MOTION by Alms, second by Hall to reconvene in open session at 6:49 p.m. Ayes (4). MOTION CARRIED.

ITEMS FOR FUTURE AGENDAS: None.

ADJOURNMENT: MOTION by Alms, second by Hall, to adjourn at 6:50 p.m. Ayes (4). MOTION CARRIED.

Devin Willi  
Interim Finance Director

COUNCIL CLAIMS - March 25, 2019

<b>Fund</b>		<b>A/P Amounts</b>	<b>P/R Amounts</b>	<b>Totals</b>
100	General	143,216.84	109,256.84	252,473.68
220	Stormwater MS-4	773.16		773.16
235	Room Tax & Comm Subs	4,750.00		4,750.00
290	Police Donations	249.00		249.00
310	Debt Service	16,755.00		16,755.00
416	Tid 1-6	601.80		601.80
451	2017 & 2018 Cap Projects	39,128.27		39,128.27
452	2019 & 2020 Cap Projects	840.90		840.90
620	Parking	3,305.96	187.03	3,492.99
630	Ambulance	6,491.09	21,150.94	27,642.03
640	Storm Sewer	822.91	78.62	901.53
	<b>Totals</b>	<b>\$ 216,934.93</b>	<b>\$ 130,673.43</b>	<b>\$ 347,608.36</b>



SUBMITTED TO: Finance/Common Council

DATE: March 25, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application(s) for Operator's Licenses

---

**ISSUE:**

Applications for Operator's Licenses are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the licenses will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

**STAFF RECOMMENDATION:**

Approve the issuance of 6 Regular Operator License for the period of March 26, 2019 to June 30, 2020 to:

Andrew Claypool

Cole Cristan

Scott Fagula

Jared Johnson

Aaron Stanaway

Ingrid Swenson



SUBMITTED TO: Finance/Common Council

DATE: March 25, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application for Temporary Beer Liquor License

---

**ISSUE:**

Applications are on file at the City Clerk's office and are available for inspection upon request. An application has been received from The Hudson Hockey Association for their Hall Pass Men's Tournament on April 5, 2019 to April 7, 2019 to be held at the Gornick Arena at 1820 Hanley Road.

**STAFF RECOMMENDATION:**

Approve the issuance of a Temporary Beer liquor license for Hudson Hockey Association.



505 Third Street  
Hudson, Wisconsin 54016  
ph: (715)-386-4765 fx: (715)386-3385  
www.ci.hudson.wi.us

**TO:** Common Council

**FROM:** Community Development

**DATE:** March 25, 2019

**SUBJECT:** Discussion and possible action on a Letter of Engagement (LOE) with SEH for a St. Croix Street Sanitary Sewer Extension

---

**BACKGROUND:**

Xcel Energy owns property at 5 St. Croix Street. It is understood that Xcel plans to do grading on this property to remove contaminated material on the site. A privately-owned residential property located at 9 St. Croix Street has a septic system which currently encroaches onto the Xcel property which will be impacted by the planned grading. Due to these impacts, it is necessary to provide sanitary sewer service to 9 St. Croix Street by connecting the home to the City's sanitary sewer system in 1st Street.

The City also has plans to construct a new restroom facility adjacent to a trailhead gravel parking lot at 6 St. Croix Street. This is located across the street and approximately 200 feet west of the residential property needing sanitary sewer service. This project would also construct the necessary improvements to serve the future restroom building. The future restroom/trailhead facility was included as part of the Waterfront Master Plan. This improvement would provide for necessary water/sanitation capacity at this site.

**FUNDING SOURCE:**

Total estimated Project cost is approximately \$118,000. Initial cost of LOE for Bidding Documents, Permitting, Design and Construction Administration is \$23,900.

Funding for this project could come from two separate sources:

1. Interfund loan – TID #6
2. Undesignated Capital Fund

**STAFF RECOMMENDATION:**

Recommends approval.

**ATTACHMENTS:**

Letter of Engagement

Prepared by: Mike Johnson, AICP, Community Development Director

## CITY OF HUDSON LETTER OF ENGAGEMENT

Project Name: **St. Croix Street Sanitary Sewer Extension**

Project Number: \_\_\_\_\_

This Letter of Engagement is entered into this 25<sup>th</sup> day of March, 2019, by and between the City of Hudson , 505 Third Street, Hudson, WI, 54016 (hereinafter the “City”) and

Short Elliott Hendrickson Inc.

---

Name of Consultant

156 High Street, Suite 300, New Richmond, WI 54017

---

Address of Consultant

(Hereinafter the “Consultant”).

### RECITALS

WHEREAS, the City and the Consultant entered into an Engineering Master Consulting Agreement on the 1st day of September, 2014; and

WHEREAS, the Master Consulting Agreement provides that the City would engage the Consultant from time to time to assist in providing engineering services for projects and studies designated by the City and as described through separate Letters of Engagement attached as Exhibits to the Master Consulting Agreement; and

WHEREAS, The City wishes to retain the services of an engineering consultant to assist with the following described project:

**Conduct engineering services for the St. Croix Street Sanitary Sewer Extension project as described in the letter dated March 19, 2019 prepared by SEH and attached hereto as Exhibit One.**

(hereinafter the “Project”); and

WHEREAS, this Letter of Engagement outlines the services to be performed by the Consultant; the approved cost of the Project; and the Project schedule.



NOW, THEREFORE, in consideration of the mutual agreements herein contained and intending to be legally bound hereby, the City and the Consultant hereby agree as follows:

**Article 1. Services to be performed by the Consultant**

The City hereby retains Consultant for the purposes of advising and consulting the City for the services described in Exhibit One attached hereto and made a part hereof.

**Article 2. Schedule of Performance**

The Consultant shall perform the services for the Project on the basis of the schedule attached hereto as Exhibit One and made a part hereof by reference. The schedule may be adjusted by mutual consent as the services proceed. The term limits established by the schedule and approved by the City shall not be exceeded by the Consultant or the City, except for reasonable cause agreed to by the City.

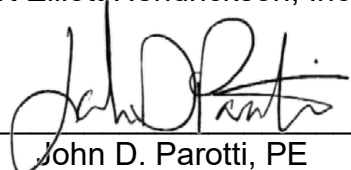
**Article 3. Consultant's Compensation**

The City shall pay the Consultant for services furnished and the Consultant shall accept as full payment the sums described on Exhibit One attached hereto and made a part hereof.

IN WITNESS THEREOF, the parties hereto have executed this Engagement letter as of the date first written above.

IN WITNESS WHEREOF, the parties hereto set their hands and seals dated this 25<sup>th</sup> day of March, 2019.

Short Elliott Hendrickson, Inc.

By:   
John D. Parotti, PE  
Associate/Sr. Project Manager

City of Hudson, Wisconsin

By: \_\_\_\_\_  
Devin Willi, City Administrator

By: \_\_\_\_\_  
Rich O'Connor, Mayor

Attest: \_\_\_\_\_  
Jennifer Rogers, City Clerk



Building a Better World  
for All of Us®

## Exhibit One

March 19, 2019

RE: City of Hudson, Wisconsin  
St. Croix Street Sanitary Sewer Extension  
SEH No. HUDSO 145432 14.00

Mr. Michael Johnson  
Community Development Director  
City of Hudson  
505 3rd Street  
Hudson, WI 54016

Dear Mr. Johnson:

This letter outlines our understanding of the scope schedule and fee estimate for engineering services relating to the proposed sanitary sewer extension to two properties on St. Croix Street as follows:

### **PROJECT UNDERSTANDING**

Xcel Energy owns property at 5 St. Croix Street. It is our understanding that Xcel plans to do grading on this property to remove contaminated material on the site. A privately-owned residential property located at 9 St. Croix Street has a septic system which currently encroaches onto the Xcel property and which will be impacted by the planned grading. Due to these impacts, it is necessary to provide sanitary sewer service to 9 St. Croix Street by connecting the home to the City's sanitary sewer system in 1<sup>st</sup> Street.

The City also has plans to construct a new restroom facility adjacent to a trailhead gravel parking lot at 6 St. Croix Street. This is located across the street and approximately 200 feet west of the residential property needing sanitary sewer service. This project would also construct the necessary improvements to serve the future restroom building.

The City evaluated two options for providing sanitary sewer service to these properties. The two options are summarized below (see SEH memo dated December 7, 2018 for more information):

- Option 1 – Individual Grinder Pumps and Low Pressure Force Main (Est. Cost = \$118,500)
- Option 2 – Gravity Main with Central Pumping Station (Est. Cost = \$201,300)

City staff selected Option 1 which is the lower cost of the two options.

Xcel Energy has informed the City that grading is scheduled to begin on June 10<sup>th</sup> and is asking that 9 St. Croix Street be connected to the City sewer system by that date. Given the City's normal contracting process, this schedule will be difficult to meet. In order for the project to meet the June 10<sup>th</sup> date requested by Xcel, the following (at a minimum) will need to occur:

- City must approve the LOE for engineering services at the March 25, 2019 City Council Meeting to authorize preliminary survey and engineering work to begin no later than March 26, 2019.
- Identify and implement available measures for compressing the City's normal bidding and contracting process.
- Snow needs to melt to allow for preliminary surveys to be conducted no later than April 5, 2019.

Engineers | Architects | Planners | Scientists

**Short Elliott Hendrickson Inc.**, 156 High Street, Suite 300, New Richmond, WI 54017-1128  
SEH is 100% employee-owned | **sehinc.com** | 715.246.9906 | 888.881.4281 | 888.908.8166 fax

- DNR permit review to be complete in less than 2 weeks from submittal. (DNR has 30-90 days to do permit reviews but has been completing permits much quicker on recent projects).
- Weather conditions must be suitable to complete critical system components prior to June 10, 2019.
- Seasonal high groundwater elevation lowers to an elevation below the required trenching depth.

## SCOPE OF SERVICES

The scope of services for the project include the following items:

### Task 1 – Bidding Documents, Permitting, and Bidding (Design)

- Complete topographic survey of the project area.
- Create an existing base map.
- Create a title sheet and construction details.
- Create a plan and profile sheet.
- Prepare project contract documents and specifications.
- Prepare quantities and a cost estimate.
- Prepare WDNR sanitary sewer extension permit application.
- Coordination of project bidding.
- Answer contractor bidding questions and prepare an addendum if necessary.
- Coordination and attendance for the bid opening.
- Bid tabulation.

### Task 2 – Construction Administration

- Coordination of project contracts.
- Preconstruction meeting setup and attendance.
- Construction staking (one trip).
- Provide construction observation (includes two visits a week for four hours per visit for four weeks).
- Review pay applications and make recommendations.
- Completion of record drawings.

Note that the actual amount of time required for construction observation is dependent on the qualifications of the contractor personnel and timeliness of completion of their work. If the contractor requires additional oversight, it may be necessary to provide more than two visits per week as noted above.

## SCHEDULE

In order to meet Xcel Energy's request to have the residential property connect to City sewer by June 10, 2019 the following schedule must be met:

City to approve LOE and authorize SEH to begin work .....	March 26, 2019
Complete preliminary surveys (weather permitting) .....	April 5, 2019
Engineering design and bidding documents .....	April 19, 2019
Solicitation of contractor pricing.....	April 30, 2019
Award.....	May 6, 2019
Contracting .....	May 17, 2019
Construction Start.....	May 20, 2019*
Construction Complete .....	June 30, 2019

\*It may be necessary for the City to purchase the grinder pump lift stations prior to award of the contract for construction to meet the above timeline.

It should be noted again that the above schedule is very aggressive for this type of project. Every reasonable effort will be made by SEH to adhere to this timeline in an effort to meet Xcel's requested schedule. However, even a minor delay in any of the scheduled items will likely result in delayed completion. One item of particular risk is the time required for DNR to review and approve a permit. While this review can be relatively short (i.e. 2 weeks +/-) the estimate provided by DNR is 30-90 days.

## COMPENSATION

Compensation for completion of the above scope will be on a time and materials basis using the cost plus fixed fee method in accordance with the Engineering Master Consulting Agreement with the City of Hudson. The estimated fee for service is \$23,900.

## EXCLUSIONS AND ADDITIONAL SERVICES


Services sometimes needed but not anticipated for this project and therefore not included are listed below:

- Boundary surveys
- Feasibility study
- Special assessment assistance
- Public informational meetings
- Construction re-staking
- Environmental services
- Other services not specifically listed as part of the Scope of Services above

The above scope reflects our understanding of your request for services and is also consistent with the assumptions made when providing an early estimate to you on December 7, 2018. Additional services outside the scope described above can be provided at your direction and billed hourly upon your authorization. If you find that the above scope requires modification, please don't hesitate to contact me at (715) 861-4871 or [jparotti@sehinc.com](mailto:jparotti@sehinc.com) to discuss changes.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



John D. Parotti, PE  
Associate/Sr. Project Manager



Michael Mroz  
Public Works & Parks Director  
505 Third Street  
Hudson, Wisconsin 54016  
ph: 715-716-5746 5 fx: (715)386-3385

**TO:** Common Council

**FROM:** Michael Mroz; Public Works Director

**DATE:** March 20, 2019

**SUBJECT:** Discussion and possible action on the use of remaining funds from the 2018 Hanley Road project for the purchase and installation of pedestrian crossings on Hanley Road at O'Neil Road and Heritage Boulevard

---

**BACKGROUND:**

The Traffic Study performed on Hanley Road by SEH highlighted the trail crossings on Hanley as an area of concern. Currently the trail crosses Hanley at two locations; O'Neill and then again at Heritage. Due to the speed limit on Hanley and the number of traffic lanes to cross without refuge, there is potential for vehicle/pedestrian conflicts.

Preliminary discussions were had to install a user activated Crosswalk Warning system at both locations, however with an approximate cost of \$20,000, the decision was made postpone the purchase and subsequent installation until the final project numbers were received.

Bolton & Menk, principal engineer on the Hanley Road reconstruct, informed the Finance Department that the estimated remaining funds is roughly \$40,000 under budget with only small restoration work to be completed.

**FUNDING SOURCE:**

Use the remaining funds from Hanley Road to purchase and install Crosswalk Warning Systems at both O'Neil Road and Heritage Boulevard intersections. Total cost is estimated to be \$20,000.

**RECOMMENDED ACTION:**

Safety Committee recommended Public Works to proceed with the purchase and installation of 2 sets of Crosswalk Warning Systems on Hanley Road at O'Neil Road and Heritage Boulevard.



## TAPCO RRFB-XL2™ Advantages

- ✓ TAPCO RRFB LED arrays are SAE J595 Class 1 certified and FHWA compliant
- ✓ TAPCO RRFB-XL2™ LED Crosswalk Warning System's extra-large LED arrays exceed FHWA requirements (ideal for daylight visibility and multi-lane roads)
- ✓ State-of-the-art lens performs to the highest standards with the best viewing angle and brightest LEDs on the market
- ✓ TAPCO's modular RRFB assemblies are designed to allow for installed component-level replacements, saving you time and money
- ✓ Allows for collection of RRFB activation data
- ✓ Compatible with pedestrian activation devices, including wireless push-button, camera and infrared bollards
- ✓ TAPCO's optional BlinkLink® application allows you to monitor RRFBs and other ITS systems, with any device linked to the internet
- ✓ TAPCO manufactures signage of the highest quality, and we carry all of the hardware to complement RRFB assemblies
- ✓ Solar power eliminates electrical installation labor and maintenance costs
- ✓ Optional Green Energy Hybrid 110VAC/12VDC available, automatically disconnects AC power when solar is available.



2180-RRFB42



3  
RRFB LED arrays  
flash synchronously

80% improvement in  
Yield-to-Pedestrian traffic!\*

\*An Analysis of the Efficacy of Rectangular-shaped Rapid-Flash LED Beacons to Increase Yielding to Pedestrians Using Crosswalks on Multilane Roadways in the City of St. Petersburg, FL, Center for Education and Research in Safety





5100 West Brown Deer Road • Brown Deer, WI 53223  
Phone (800) 236-0112 • tapconet.com • Fax (800) 444-0331

## SALES QUOTE

### Customer Copy

Number	Q1814649
Date	8/16/2018
Page	1

Sell To Cust. C170	City of Hudson Dick Dembroski 505 3rd Street Hudson, WI 54016-1694 USA			Ship To Cust.	City of Hudson City Garage 1520 2nd Street Hudson, WI 54016 USA	
Customer PO #		Expires	Slsp	Terms	Freight	Ship Via
RRFB		9/15/2018	Laurel Stringfellow	Net 30 DAYS	PREPAID	BEST RATE

Item	Description	Quantity	UM	Price	Extension
600448	RRFB system:				
	RRFB, Solar 20/44, Radio, TOP, DS, Amber, PB-NOLED, H Pole X2	1	EA	6,175.00	\$6,175.00
500146	12V RRFB Radio WW+S	2	Each		
101620-NOLED	Push Button Bulldog Add-On Option Kit	2	Each		
136761	RRFB - Amber Light Bar,	4	Each		
136760	Wire Harness, RRFB, 10' of 4C	4	Each		
138079	Bracket Mounting Kit,RRFB,Universal,	4	Each		
373-05073	S1-1,30"x30" DG3 FYG,School Crossing (Symbol) Fed Spec Sign	4	EA	109.87	\$439.48
373-01759	W16-7PL,24"x12" DG3 FYG,Down Diagonal Left Arrow (Fed Spec) Sign	2	EA	37.81	\$75.62
373-01757	W16-7PR,24"x12" DG3 FYG,Down Diagonal Right Arrow (Fed Spec) Sign	2	EA	37.81	\$75.62
101919	Pole Package, 13', 4.5" OD, 42" J-Bolts Includes: Pole, Base,J-Bolts	2	EA	570.00	\$1,140.00
373-13	Standard Aluminum Pole, 13' Schedule 40	2	Each		
203-00014	Base,Aluminum Square Pedestal, No Paint	2	Each		
3177-00042	J-Bolt,1"x 42"+4" ATSM F1554 GR-105 92k	8	Each		
030-00006	Washer Flat 1-1/16"ID x2.5OD"x.125" Galvanized	8	Each		
107265	Sign Mounting Kit, Banded, Flared Leg, Standard For Mounting B2B Static Signs to a Large Pole	4	EA	37.95	\$151.80

Furnish only quote. Installation is not included.  
Solar powered equipment requires no shading

Shipment within \_\_\_\_\_  
Acceptance By \_\_\_\_\_  
Date \_\_\_\_\_  
By \_\_\_\_\_

Merchandise	Freight	Tax	Total
\$8,057.52	\$0.00	\$0.00	\$8,057.52

For terms and conditions, please visit: <http://www.tapconet.com/terms-and-conditions>



5100 West Brown Deer Road • Brown Deer, WI 53223  
 Phone (800) 236-0112 • tapconet.com • Fax (800) 444-0331

# SALES QUOTE

## Customer Copy

Number	Q1814649
Date	8/16/2018
Page	2

Sell To Cust. C170	City of Hudson Dick Dembroski 505 3rd Street Hudson, WI 54016-1694 USA			Ship To Cust.	City of Hudson City Garage 1520 2nd Street Hudson, WI 54016 USA	
Customer PO #		Expires	Slsp	Terms	Freight	Ship Via
RRFB		9/15/2018	Laurel Stringfellow	Net 30 DAYS	PREPAID	BEST RATE

Item	Description	Quantity	UM	Price	Extension
------	-------------	----------	----	-------	-----------

or obstructions

lead time: 4 weeks

Thank you- Laurel Stringfellow  
 laurel@tapconet.com  
 262-814-7315

Shipment within \_\_\_\_\_  
 Acceptance By \_\_\_\_\_  
 Date \_\_\_\_\_  
 By \_\_\_\_\_

Merchandise	Freight	Tax	Total
\$8,057.52	\$0.00	\$0.00	\$8,057.52

For terms and conditions, please visit: <http://www.tapconet.com/terms-and-conditions>





